



Yellow Bus Fund Application

Donald Weesner Charitable Trust

Thanks to the Donald Weesner Foundation's Yellow Bus Fund, Como Park Zoo and Conservatory can offer transportation grants to schools that would normally find this cost prohibitive when planning a visit. **This bus scholarship can be used until June 7th, 2024.**

Grants can only be used for transportation to and from Como Park Zoo and Conservatory.

Eligibility

1. Funding must be used to support a field trip to Como Park Zoo and Conservatory during the current school year. A fee-based program must also be booked to use the Yellow Bus Fund. Information on our programs can be found by [CLICKING HERE:](#)
2. Applicants must demonstrate how a field trip will support the curriculum.

Application Process

1. Contact your bus company to receive a cost estimate for transportation to and from Como Park Zoo and Conservatory.
2. Email completed application to Tim Buer, Education Coordinator at tim.buer@ci.stpaul.mn.us
3. Applications must be received at least 2 weeks before the field trip.
4. Once the application is received, an email confirmation will be sent to recipients.
5. Education programs can be booked by emailing comoeducation@ci.stpaul.mn.us. Programs with the Yellow Bus Fund Grant can only be booked from January 1 to June 7th, 2024.
6. After your visit, submit an invoice from the bus company or school district within 30 days after their trip to receive reimbursement.

PLEASE COMPLETE APPLICATION ON THE NEXT PAGE

School/Organization: _____

Teacher/Staff member name: _____

Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____ Phone: _____

Grade of students: _____ Number of students: _____

Number of buses needed: _____ Number of programs needed: _____

Percent of students at your school or facility that receive free or reduced lunch? _____

Estimated cost of bus transportation to Como Park Zoo and Conservatory. (Please contact your transportation office to receive an estimate for bussing fees): _____

Describe why you are requesting a scholarship and how your students will benefit from yellow bus funds.

I hereby apply for the Yellow Bus Fund for the above-named organization.

Print and Sign name _____ **Date** _____

For Como Staff use only:

Program _____ Program Date _____ Amount Awarded _____

Date emailed for invoice _____ Date sent to Como Friends _____

Notes: